



Summer Student 'Placemaking Coordinators' – Good Places Project

Term: May 11 – August 28, 2025

Hours: 35 hours per week

Wage: \$21/hour

Location: Calgary, AB

About the Federation of Calgary Communities and the Good Places Project

The Federation of Calgary Communities builds capacity of volunteer-led nonprofits in Calgary and surrounding area by supporting passionate people who give back to their community, no matter the cause. Through our growing network of community-based organizations, we support our member's work in a variety of sectors, including arts, culture, education, the environment, recreation, crime prevention, social services and Community Associations.

The Good Places Project is a community microgrant program that supports citizen-led placemaking projects across Calgary, within the Federation of Calgary Communities. We help bring public spaces to life through creative, small-scale initiatives—such as public seating initiatives, murals, community gardens, and pop-up parks—that foster connection, vibrancy, and sense of belonging.

Position Overview

We're looking for 2 (two) dynamic and community-minded **Placemaking Coordinators** to join our team for the summer. The focus of this role will be leading the planning and coordination of a variety **placemaking projects**, including concept development, research, public engagement and project implementation.

In addition, you'll have the chance to assist and get hands on experience with a range of summer events and projects funded by our Good Places Grant.

Key Responsibilities

Event & Program Delivery

- Support delivery of summer placemaking activations (workshops, pop-ups, installations)
- Coordinate event setup/takedown and ensure a smooth participant and attendee experience at Federation events and programming.
- Assist placemaking team in the development of demonstration projects and engaging activations to develop the culture of placemaking.

Research & Engagement

- Analyze various public spaces and placemaking initiatives through the lens of public life study tools.
- Engage with citizens, community associations, and community partners to develop strategies and policies that enable more placemaking activities within the city.

Reporting & Analysis

- Compile data, stories, and visuals that assess the culture and practices of placemaking in Calgary's communities.
- Create visually engaging content using tools like Canva or Adobe Creative Suite.
- Assist with storytelling, photo documentation, and post-event reporting.

Ideal Candidate

- Must be returning to post-secondary studies in Fall 2026
- Strong project management and organizational skills
- Excellent verbal and written communication abilities
- Good level of design and creative building skills is an asset
- Outgoing and confident in building relationships with community members and partners

- Passionate about public space, placemaking, and community-building
 - Experience or education in urban planning, urban studies, information design, architecture, landscape architecture, communications, marketing, or related field
 - Visual design skills and comfort with digital tools (Canva, Adobe Creative Suite, etc.) are an asset
 - Comfortable working independently and collaboratively
 - Ability to work occasional evenings or weekends for events
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Why Join Us?

- Take the lead on a city-wide placemaking movement
- Build experience in partnership development, event planning, and urban activation
- Contribute to creative projects that make a real impact in Calgary communities
- Work in a supportive, purpose-driven environment with room to grow your ideas

How to Apply

Send your resume and a short cover letter explaining why you're excited about this opportunity to adam@calgarycommunities.com by **May 3rd, 2026**.