



## Small Grant Guidelines

**Contact** Pooja Shrestha, Community Grant Implementer  
[pooja@calgarycommunities.com](mailto:pooja@calgarycommunities.com)  
403-244-4111 (Ext. 227)

### What is ClimateReadyYYC?

ClimateReadyYYC offers **small grants (\$500- \$5,000)** which will be awarded to small groups of community-minded individuals (3 or more) or registered organizations to prevent or prepare for extreme heat, drought, wildfire and wildfire smoke, extreme precipitation, severe storms, winter storms and shifting seasons at a grassroots community level. These grants aim to help communities and those most vulnerable to climate change make the changes they need to thrive.

### Who is eligible?

- Groups of Community-Minded Individuals: groups must consist of at least 3 individuals, who reside within the Calgary area, but do not live in the same household.
- Registered Organizations located in Calgary (Non-profits, Charities and Community-Minded Organizations are eligible)

### What is the qualifying and evaluation criteria for projects?

- **Focus on Climate Action (Adaptation or Mitigation):** Projects must help communities or targeted groups adapt to specific climate issue(s), challenge or hazard specific to the City of Calgary ([Calgary Climate Projections](#)) or mitigate climate change by reducing emissions.
- **Community Reach and Engagement:** Projects must engage targeted groups that are affected by climate change or more vulnerable to climate change impacts ([Climate Equity](#)).
- **Accessibility:** Projects should be designed to engage and be accessible to either all community members or a targeted group of community members.
- **Measurable Tangible Outputs:** Proposals should have a measurable positive impact on their community. The interventions should have some tangible activities. For example, making DIY Hepa filters or activity-based educational workshop that hosted 25 people and installed 1 shade structure to their community park.
- **Sustainability:** The project should be designed sustainably so it has a prolonged impact in the community. For example, measures of maintenance of shade structures, measures to clean and change filters in Hepa filters, videos that could be shared to wider audience for awareness etc.

### Grant Distribution:

This is a reimbursement grant unless otherwise agreed upon for organizations applying. For groups of community minded individuals, 80% of the awarded funds could be given up front or in installments based on the project's activities and timelines.

### Timelines

#### Grant Round 3

- Application opens: **September 2, 2025**
- Application deadline: **October 31, 2025**
- Results announced: **Early December 2025**
- Project must be completed by: **September 15, 2026**
- Final submission of documents and reports: **September 31, 2026**

We reserve the right to move deadlines when necessary and feasible. Any changes in the agreed project timeline should be communicated and approved in writing.