

Neighbour Day Toolkit FOR NEIGHBOURS





WHERE TO START

1 Choose Your Location

You can host an event in your front yard, backyard, in a park or even apply to host a block party on a residential street! If you choose to host an event on private property, no permit is required! Events held on streets or in parks require a permit, but don't worry, Block Party and Green Space permits are free for Neighbour Day!



2 Brainstorm Ideas

Neighbour Day is what you make it! This is a chance to be creative and have fun planning with neighbours. See if anyone in your neighbourhood wants to plan an event with you - this is a great way to connect and have neighbours feel a sense of spirit and pride.



3 Choose a Time

Neighbour Day events can happen between 10am and 10pm if they are on a public street or in a park. Consider the people that live in your neighbourhood and try to offer a time range that people can attend.

4 Do You Need a Permit?

You can book a park, pathway, greenspace or street block for your event.

Permits are FREE on Neighbour Day.

5 Fund Your Event

How will you pay for this event? Will neighbours chip in? Will you fundraise? Keep this in mind when you are planning your event.



6 Spread the Word

How will you invite people to the event? Talking to people in person, passing out flyers, and using social media are a great way to invite people to the event.



NEIGHBOUR DAY IDEAS

For Neighbours

Potluck

Arrange a street potluck with your neighbours

BBQ

Gather around your BBQ in the backyard with a few neighbours

Outdoor Movie

Invite neighbours to watch a movie in a park or backyard

Paint the Pavement

Decorate your street with some sidewalk chalk.

Garage Sales

Co-host garage sales with your neighbours

Live Music

Do you have a talented neighbour? Host a neighbourhood concert.

Street Games

Arrange a game of street hockey, basketball or other activity

Meet Your Neighbours

Introduce yourself to the people on your block.

Visit a Local Hub

Visit a popular cafe or local restaurant in your area.

Bike Parade

Decorate your bikes & head out for a community bike ride

Community Cleanup

Inspire community pride by hosting a community cleanup.

Board Games

Challenge your neighbours to your favourite board or card games.

Water Fights

Refreshing summer activity for all ages.

Neighbourhood Walk

Enjoy your neighbourhood on a leisurely walk.

Volunteer

Get a group of neighbours together and volunteer at your Community Association

Host a Swap

Give items a second life by swapping unused items with your neighbours

Build a Community Library

Engage your community by building a free little library. Ask your neighbours to donate books.

Garden Party

Show off your gardening skills by hosting a Garden Party with your neighbours

Bouncy Castles

Inflate your bouncy castles & watch those soar!

Host a Workshop

Workshop? Really? Yes! You could learn how to build birdhouses, paint watercolours or mold clay with your neighbours!

Offer Recreation

Kick up a friendly game of soccer, badminton or flag football.



PERMITS YOU MIGHT NEED



Block Party Permit

What's it For:

- Blocking off a public street for activities

What You Need To Apply:

- A petition signed by the majority of the residents on the affected block

Cost:

- FREE on Neighbour Day

More Information:

<https://www.calgary.ca/roads/permits/block-parties.html>

Apply at least 15 days before your event.

Greenspace Permit

What's it For:

- Booking a park, pathway or greenspace for an event

Cost:

- FREE on Neighbour Day

More Information:

<https://www.calgary.ca/bookings/parks-greenspaces.html>

Apply at least 30 Days before your event.



Street Use Permit

What's it For:

- to exclusively use any City road right-of-way, that is, a street, a sidewalk, an alley, a walkway, a back lane, or a boulevard
- Paint the pavement projects require a street use permit.

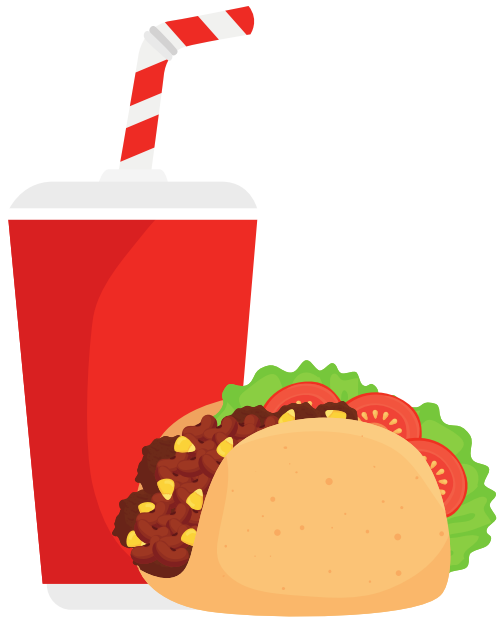
More Information:

<https://www.calgary.ca/communities/paint-the-pavement.html>

Apply at least 4 weeks before your event.



KEEP IN MIND



Food & Drink

While Alberta Health Services guidelines don't apply to potlucks, following food safety guidelines is the best way to keep people safe. Also, keep in mind that alcohol can't be consumed on public property. Find information on [hosting healthy potlucks here](#).

Weather

Be prepared for different weather on the day of your event. Tents or tarps can be great for providing shade or shelter from rain.



Manage Your Expectations

Making connections in your community takes time. Meeting a few new neighbours is a great first step - keep it up!

