Job Title: Summer Design Student

Department: ActivateYYC Microgrant Program

Reports to: Community Activator

Duration: Summer Internship (July – August, flexible)

POSITION SUMMARY

Are you someone who finds inspiration in transforming neighborhoods, scrolling through DIY projects on Pinterest, and eager to bring creativity to public spaces? If you're ready to roll up your sleeves and spend the summer building, painting, and innovating, we want to hear from you!

ABOUT ACTIVATEYYC

ActivateYYC is a microgrant program aimed at empowering Calgarians to "turn space into place" by encouraging community-led placemaking initiatives. As the summer design student, you will play a vital role in supporting the development of street furnishings and public space elements that contribute to the placemaking movement in our city. Visit https://activateyyc.calgarycommunities.com/ for more information.

ACCOUNTABILITIES:

- Design street furniture and placemaking elements.
- Assist the ActivateYYC team in social enterprise development research.
- Develop branded manuals for street furniture, including materials lists and step-by-step instructions.
- Render and draw up plans using software such as Adobe, AutoCAD, Rhino, or Sketchup.
- Engage in hands-on work, including building, painting, and organizing events.
- Project management and execution.
- Plan and execute demonstration activations led by the Federation.
- Engage local communities in building capacity for replicating urban activations.
- Create resources to support the simple replication of activations (e.g., tip sheets, workshops, manuals).
- Handle administrative responsibilities such as budgeting and data tracking.
- Prepare and provide summary reports of projects with recommendations for future improvement.
- Take proactive measures to minimize risks and maximize opportunities for the organization.
- Communicate project outcomes through storytelling and communications.

- Perform other duties as required.

QUALIFICATIONS

- Enrolled in or recent graduate of a relevant program such as Urban Design, Architecture, Landscape Architecture, Environmental Design, Industrial Design or a related field.
- Hands-on experience with DIY projects and familiarity with tools such as drills and saws.
- Demonstrated passion for arts, design, and activating urban spaces.
- Ability to think creatively and breathe new life into underutilized spaces and objects.
- Energetic, solution-oriented, and approachable with strong interpersonal skills.
- Excellent organizational skills with the ability to manage multiple tasks and deadlines effectively.
- Proficiency in design software such as Adobe, AutoCAD, Rhino, or Sketchup is an asset.
- Strong written and verbal communication skills.
- Comfortable working both independently and collaboratively in a team setting.

If you meet these qualifications and are excited about the opportunity to contribute to the transformation of Calgary's urban landscape, we encourage you to apply!

TO APPLY:

Please send your electronic résumé and cover letter to:
activateyyc@calgarycommunities.com

Deadline to apply is **May 15th, 2024**

Please note that only candidates invited for a preliminary interview will be contacted.