



Love Where You Live: HOW TO HOST A BLOCK PARTY!

Let us help you throw the best block party that Calgary's ever seen!
All you'll need to do is **follow these steps:**

1

Put together your party planning committee.

It may seem like a daunting task, but planning a block party is easier than it seems – especially with a good group of neighbours working together! It's best to begin this step at least two months before the date of your event to leave time for planning, petitioning and permits.

2

As soon as possible, get out there and get your petition signed by all affected neighbours!

This is an important step that must be completed early in the process. The following information should be indicated on the petition:

- Date of the party/activity.
- Address of the party/activity.
- Names and addresses of all affected residents within the block area.
- One adult signature from each household either accepting or rejecting the block party/street activity. If rejected, obtain a brief statement explaining why so that consideration may be given by approving authorities on the applicant's request.
- Whether the resident owns or rents the property within the block area.
- Home and business telephone number of the applicant.
- Map showing closure of road for the block party/activity

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Apply for a Block Party & Play Street Permit with the City of Calgary.

Cost: FREE

Timeline: Minimum of 15 business days with completed petition

Click [here](#) to learn more about regulations, requirements and how to apply!

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Put your idea together – Think of the fun different things you can do!

Your block party could follow any number of themes: a BBQ, potluck, catered meal, picnic, garden tour, cultural gathering, water park or historical walk. Will you have games? Live music? An outdoor movie? A talent show? The options are endless for what a block party could be – Have fun with mixing and matching ideas!

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Let's talk logistics!

A crucial step in bringing your block party to life is planning the logistics. Here are a few things for you to think about:

- Parties cost money! How are you planning to pay for your block party? Neighbours can chip in for the party, but also consider reaching out for donations/sponsorships from local companies to cut costs on food and entertainment! Otherwise, you could hold a local bottle drive or a community garage sale to help fundraise for your block party!
- Will you need tables/seating? Volunteer supervisors? Decorations? Equipment? A rain-out option? What is your plan for food & drinks?

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Promote your party!

Let's talk promotion – after all, you want people to show up! Chances are, your neighbours were made aware of the party when you petitioned to them earlier. But have you updated them with a date, time and location? Consider making a flyer to pass around door-to-door! Social media is also a great free tool to spread the word. Consider partnering up with your local Community Association! They might also have some resources or tips & tricks to help you throw the best block party possible.

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HAVE FUN!