



# Benefits of Membership

2024 PACKAGE



Do you have any questions about our membership or  
the services we offer?

Do not hesitate to contact us!

110, 720 – 28 Street NE  
Calgary, AB T2A 6R3

(Tel) 403-244-4111  
[memberservices@calgarycommunities.com](mailto:memberservices@calgarycommunities.com)

The Federation of Calgary Communities acknowledges Mohkínsstsisí [mohk-KIN-stiss] and the traditional Treaty 7 territory and oral practices of the Blackfoot Confederacy comprised of the Siksiká [six-ih-GAH], the Káínai [GUY-nah], and the Piikáni [bee-GAH-nee] First Nations; the Tsúūt'ínà [soot-IN-uh] First Nation; and the Stoney Nakoda [nuh-KOH-duh] including the Chiniki [CHIN-ih-kee], Bearspaw [BEARS paw], and Goodstoney [Good-Stone-ee] First Nations. We acknowledge that this territory is also home to the Métis Nation of Alberta (Districts 5 and 6) within the historical Northwest Métis homeland.

We have respect for and deep gratitude to Indigenous peoples whose traditional territories we are honoured to operate within.





# CONTENTS





## Welcome

To our valued community leaders,

We are delighted to have you as a part of our network of small non-profits, dedicated to making a meaningful impact in our communities.

At The Federation, our mission is to provide essential support and resources to organizations like yours, empowering you to thrive and fulfil your mission at a local level. We understand the unique challenges that small non-profits face, and we can be a partner on this journey. As a member organization, you gain access to a variety of resources and services tailored to meet the specific needs of small non-profits. Your volunteer commitment inspires my team to work hard, and we are here to support you every step of the way!

We have lots going on, and we are

constantly tweaking our offerings. This guide gives you the big picture, but our website and Get Engaged Newsletter provides you with the most up-to-date information, so be sure to visit often! ([calgarycommunities.com](http://calgarycommunities.com))

If you have any questions, or if there's anything specific that you'd like assistance with, please don't hesitate to reach out to our dedicated team.

We look forward to being a part of your organization's success and growth. Together, we can amplify the impact of small non-profits and contribute to building stronger, more resilient communities.

Cheers,

**Leslie Evans,**  
Executive Director  
Federation of Calgary Communities



# ABOUT US

We are 20,000 strong!

Our membership is made up of more than **245** community based non-profit organizations, just like yours, each with their own mission and mandate. We are **20,000** strong, making us one of the largest volunteer networks around!

Our members work hard to make a difference for Calgarians, shaping our city by working to support youth and families, seniors, sports and recreation, ethnocultural communities, safety, environment, urban planning, social services, the arts, and much more. **Our network is diverse, and The Federation is here to support you in your dedication to improving neighbourhood life in Calgary!**



# WE'RE HERE TO HELP

At The Federation of Calgary Communities, we empower non-profit community leaders through services that are designed to help you meet your organization's needs. Each and every day, we work with community leaders looking for guidance, resources, tipsheets and templates, training and workshops, ways to connect with peers in the network, and anything you can think of when it comes to running a non-profit.

AWARDED **64** GRANTS  
TOTALLING **\$179,500**

PROVIDED **51** WORKSHOPS TO **961** PEOPLE

COMPLETED **139** AUDITS

Our services and training opportunities help build your understanding of leadership and governance, financial literacy, making policy and strategic decisions, overseeing and monitoring organizational performance, community engagement, and ensuring accountability and success within your organization. With the confidence and skills we aim to offer, you will be empowered to support your organization as a strong, vibrant, and flourishing non-profit.

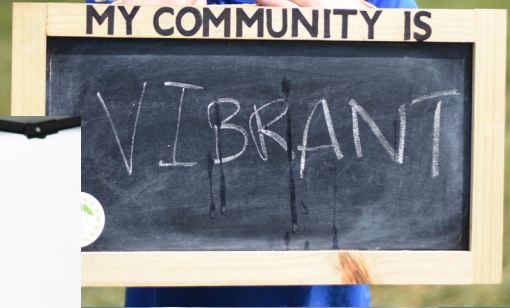


# OUR AMAZING





# COMMUNITY!







# WE'LL GET YOU THERE!

## ONE-ON-ONE SUPPORT

**Have a question that you need help with?  
Federation staff are just a phone call or email away!**

No matter what you're looking for, our team is ready to provide you with the information, guidance, resources, or tools you might need to help navigate any possible situation or opportunity that you're working through at your organization.

Our team has specialized expertise in:

- Governance
- Financial Literacy
- Audit
- Urban Planning
- Community Engagement
- Marketing and Communications, and more!

# ONLINE RESOURCE LIBRARY

## *TOOLS, TIPSHEETS, TEMPLATES, OH MY!*

The Federation has a specialized online resource library, organized by topic categories, with hundreds of carefully selected resources that you can search by areas of interest. Our library is also easy to search by keywords!

**Visit:** *calgarycommunities.com*

**In the top menu:** *>Education >Resource Library*

**Password:** *community*

### **12 categories include:**

- Governance
- Employees & Volunteers
- Facilities
- Urban Planning
- Compliance
- Risk Management
- Fundraising
- Financial Management
- Communications
- Community Engagement
- Crime & Safety
- Translated Resources

*Couldn't find what you need?  
Contact us today!*

*(Tel) 403-244-4111  
memberservices@  
calgarycommunities.com*

# PEER-TO-PEER

Need to reach the network? Looking for that specific document, or need advice from an organization just like yours? Something you no longer need, and you'd like to find it a new home?

Send us your "peer-to-peer" question and we'll share it throughout the network!

# ANY WORKSHOP YOU NEED! WE GOT YOU!

Each year, our team provides up to **60 FREE workshops** designed to meet your needs. Whether you're new to board volunteering, or more experienced and looking for specific learnings, our workshops provide the foundations required for your non-profit to thrive and succeed. We have a wide range of in-person and online options, from evening workshops to lunch & learns. There's something for everyone!

The following are just a few of our Core Workshops, with topics in high demand:

## GOVERNANCE

**Board Basics 101, 201** ● **Bylaws, Policies & Procedures**

Whether you're looking to understand your new role as a board member, or perhaps trying to bring your non-profit to that next level, our governance sessions are in regular rotation.

## FINANCIAL

**Grant Accounting** ● **Demystifying Financial Statements**

Financial management can be tricky in a non-profit, and financial literacy can be a challenge. We help translate your financial complexity into more accessible, digestible terms.





“Thanks for hosting the great session tonight. I'm feeling more inspired about my project and I'm excited to share a ton of information with my project partners.”

**-Workshop Participant**

**Grow Your Membership ● Volunteer Recruitment & Retention**

**ENGAGEMENT**

A healthy governance model is only one part of the story! Organizations also have to engage the community, outside “the four walls,” to build a stronger non-profit for your community.

**Planning Committees ● Orientation to the Planning Process**

**URBAN PLANNING**

Have you ever wondered how planning and development happens in our city? Urban Planning Impacts the lives of all Calgarians, and our Planning team will help build your knowledge so you can tackle the planning and development opportunities and challenges in your community.



# URBAN PLANNING

*Have you ever wondered how Calgary has grown over the years and how it will evolve in the future?*

The urban planning process has many moving parts, and it helps you navigate and learn about various inputs that affect planning in The City.

As Calgary grows and we seek more sustainable ways of living, the voices of community associations and citizens like you help to manage community change in a way that is respectful of community character, mindful of the future, and to balances the interests of your neighbourhood with the interests of Calgary as a whole.

At The Federation, we support our members in navigating the planning process in Calgary. We offer workshops, resources, and one-on-one support to not only help you learn and understand planning in The City of Calgary, but to also help community volunteers deal with planning issues in an effective and rewarding manner.



# Planning Courses

Our workshops range from knowing how your organization can engage in development applications to learning about your role in your community association's planning committee. Tune in to The Federation's newsletters and website to learn about different workshops throughout the year.

*How does Community Associations participate in Calgary's urban planning process?*



## Urban Planning Committee

The Federation's Urban Planning Committee has been an institution at our organization, providing a space for community associations and Calgarians to discuss city-wide urban planning matters and contribute community perspectives that help inform the Federation Staff on Planning gaps and issues.

## Partners in Planning

Partners in Planning program (PIP) is a free, [award-winning certificate program](#) offered by The Federation in partnership with The City of Calgary. The program is geared towards helping community association planning volunteers and the public develop skills for effective participation in the planning process.

How do you earn your Partners in **Planning certificate**?

**3 CORE COURSES**

**1 ELECTIVE COURSE**

There is no time restriction to complete the courses!

# WORD ON THE STREET

## *Get Engaged!*

### **Looking for the scoop on all things Federation?**

Check out our e-newsletter, Get Engaged! In the newsletter, you will find all kinds of useful information about grants, learning and networking opportunities, and so much more!

## *Urban Planning Newsletter*

### **Want to know more about what's happening at The City and The Federation?**

Our Urban Planning e-newsletter is the place for you to gain access to facts and information on everything urban planning! Federation Workshops, Partners in Planning, City Council and Policy!

# WE CELEBRATE YOU!

STAY TUNED | SPRING 2024

## Community Hero Awards

LloydSadd |  NAVACORD®

In partnership with our proud sponsor Lloyd Sadd Insurance (formerly Toole Peet), we support our members in recognizing the many unsung heroes who make outstanding contributions to their organizations every year through dedicated volunteerism!

## Faces of Community

Each year, we seek out the Faces of Community Leaders, who receive a commemorative pin and certificate. They spend their passion and time to make their community extraordinary. We honour these outstanding individuals who make a remarkable difference in Calgary Communities through their unwavering dedication as volunteers!



# "ACTIVATE" WITH US

## ActivateYYC

ActivateYYC is an advocate and support for tactical urbanism and placemaking projects across Calgary. In partnership with The City, we believe our program to be community-led and to operate within the public realm. Our improvement projects create places where neighbourhoods can thrive!



*Want to turn an unused space into a vibrant and fun space? ActivateYYC Tactical Urbanism Microgrant works in Partnership with The City of Calgary!*



# Jane's Walk

1,165 people attended in 2023!

50 walks over 4 days!



Jane's Walk is a global event of free walking tours to celebrate walking and observing communities to create a strong sense of belonging. Held around the world and in Calgary each May!



Jane's Walk encourages Calgarians of all ages to come and enjoy the festivities. Whether it's taking in 50+ murals located downtown, finding poetic inspiration, or enjoying the high-flying feats of stilt walkers. There's something for everyone in a city that welcomes everyone.





# AUDIT SERVICE

The Federation of Calgary Communities partners with public practice accountants, who act and work independently of The Federation to conduct professional financial audit and tax services to non-profits and charities, exclusively. In addition, to audit and tax, our auditors provide workshops and tip sheets to help increase your organization's financial literacy and address compliance issues.

Whether you choose to scan your audit information, have us onsite or drop off a box, our team will work with you to ensure they have the information needed to provide an audit opinion. The best part is your auditor will spend the time explaining the audit results with your team.



**NOT AN AUDIT  
CLIENT ALREADY?  
ASK US FOR A QUOTE!**

See how our service compares to  
your existing auditor.





# FUNDING FOR YOU!



## TACTICAL URBANISM MICROGRANT

*The Microgrants are provided  
by The Federation of Calgary  
Communities partnership with  
The City of Calgary*

ActivateYYC focuses on tactical urbanism, small temporary low-cost initiatives that help change how people use and interact with spaces. Tactical urbanism initiatives spark neighbourly conversations that build community connection, increase the movement of residents in a community, and create safer streets.

**Many of our projects put The City processes to the test and some even lead to permanent changes!**



**UNIVERSITY OF  
CALGARY**

## Exploring Communities

Focusing on unused spaces or “placemaking,” students work with four communities each year to create a unique project identifying demographics, needs, and amenities unique to each community. In the fall of every year, we seek member organizations who want to spark some new ideas and reimagine space with the help of students!

Exploring Communities is a community program we offer in collaboration with an Urban Studies class from the University of Calgary.



Lloyd Sadd Action Grants (formerly Toole Peet) are small, barrier free microgrants, up to \$1,000 each, that support Federation member organizations to re-engage with their residents, as they see fit. Winners of the Action Grants will be drawn from all organizations who apply!

## The next round of awards are coming fall 2024!

"It was a wonderful evening of networking and socializing with other community organizations, and I really enjoyed hearing about all the wonderful projects happening around our city. I don't think anyone could go away disappointed; we were so happy for the lucky recipients."

**-Action Grants Attendee**



## Energizing Spaces

Energizing Spaces is a 100% reimbursement grant to support community-based organizations in becoming more energy efficient, while reinvesting dollars saved into programs and services that enhance neighborhood life in Calgary. Energizing Spaces and our partnership with ENMAX has afforded community groups across Calgary with much needed appliance and lighting upgrades.



## FRIENDS of the FEDERATION OF CALGARY COMMUNITIES

The Friends of the Federation of Calgary Communities (The Friends) is a registered charitable organization with the mandate to: Provide education to community associations, their executive members, and members at large to enable them to acquire the knowledge and skills necessary to provide and operate facilities for sporting, recreation, cultural and social activities, for the benefit of the community associations and the public effectively and economically.



## Neighbour Grant

As a charitable partner, The Friends, might be able to work with your non-profit to leverage funds through The Calgary Foundation Neighbour Grants. It depends on your project, so please contact us to discuss The Friends charitable purposes as early as possible!

**Let us know your great ideas!**

# PARTNER BENEFITS

## Lloyd Sadd Insurance

LloydSadd



Since 2007, Lloyd Sadd Insurance (formerly Toole Peet) ensures community-based organizations continue to be protected at levels far greater than what's available in the standard marketplace. The insurance program offers a complete commercial insurance policy package where all elements of risk have been considered.

**Our insurance broker of choice, Lloyd Sadd also offers a discount program for board members and staff of our member organizations!**

## Servus Credit Union



Tired of paying banking fees? Servus, as our financial institution of choice, offers Federation members an exclusive banking package that helps put more money back into our communities.

**Servus Credit Union is a member-owned financial institution serving members from 100+ hundred locations in 60 communities.**

# ConnectUs HR



Human Resource Management has become a challenging and more important job for a board. With constant changes to employment law and legislation, it is important that your organization has professional support to navigate.

We have partnered with ConnectUS HR, a virtual assistant that offers policy templates, employee manuals and hiring letters to help you build your own manuals. Most importantly, they send you emails if the laws change so you can update your manual!

**Give us a call! Get a discount code and get 50% off!**

# Communal



Communal is a Calgary-based startup software company that has co-created, with community associations, a cloud-based software solution “designed to tackle the modern problems member-based organizations face today”. It is a robust software that offers tiered features, including memberships, programs and events, facility rentals, donations, and volunteering. The price point is flexible, tiered and priced with smaller non-profits in mind.

**Communal is our preferred software partner to support our members in membership, volunteer, program and facility rental management!**

**Subscribe to Communal & Our members qualify for 3 free months!**

# Cloverdale Paint



Whenever your organization, you, or your members need to buy paint or paint supplies, you simply go to your closest Cloverdale Paint!

**Mention being a Federation of Calgary Communities Member!**

**RECEIVE MORE THAN 25% OFF PAINT!  
15% AND UP OFF PAINT SUPPLIES!**

# University of Calgary SAPL



**UNIVERSITY OF CALGARY**  
SCHOOL OF ARCHITECTURE,  
PLANNING AND LANDSCAPE

Citizens + Students: Your community has the opportunity to collaborate with Master of Planning graduate students from the School of Architecture, Planning and Landscape (SAPL) at The University of Calgary to identify issues regarding density, physical planning, urban design, and land use, to create a visioning document for the community.

**Your community's input will drive the project and form the basis for students to create design solutions.**

**Watch our Get Engaged Newsletter for important announcements!**



## **ALREADY A MEMBER?**

Don't forget to renew your membership so you can continue to access to our incredible member services!

## **NOT A MEMBER YET?**

Let us know and we would be happy to help get you signed up!

**BE PART OF IT!**

**@FEDYYC**