

BRAESIDE PROJECT PROPOSAL 2017

# BRAESIDE

ACTIVATE #YYC

# OUR GOALS

The University of Calgary Urban Studies capstone class has partnered up with the Federation of Calgary Communities to propose an Activate YYC project. The goal of the projects we have proposed is to encourage engagement opportunities in the community.



The Federation of Calgary Communities is a non-profit organization in Calgary. Their goal is to promote a healthy neighbourhood. The organization consists of full-time employees as well as many volunteers who have impacted different communities in Calgary. To do so, they provide programs to inform residents about urban planning, safety, engagement, and more. Programs such as Activate YYC encourage communities to walk, play, and be neighbourly.



ActivateYYC is a new, one-time microgrant program that centres on local community projects that bring people together to walk, play, and be neighbourly. These projects employ tactical urbanism - quick, temporary, and low-cost initiatives. ActivateYYC will provide grants, averaging \$750, to organized groups and businesses to experiment with temporary local projects and events that motivate Calgarians to walk, play, and be neighbourly.

**Activate YYC**  
Walk, Play & Be Neighbourly

## 1.0 ABOUT US

1.1 Meet the Team

## 2.0 BRAESIDE

2.1 Engagement Sessions

2.2 What we Heard!

2.3 Survey Results

## 3.0 TACTICAL URBANISM

3.1 What is Tactical Urbanism?

## 4.0 ACTIVATE YYC EVENT

4.1 Project Details

4.2 Project Approach

4.3 Budget Table

## 5.0 APPLICATION QUESTIONS

## 6.0 OBJECTIVES

6.1 Benefits to Braeside

6.2 Next Steps

## 7.0 Appendices

Fire-Pit Safety

Judgify

# Table Of Contents

The background features a diagonal split between a teal upper-left section and a dark grey lower-right section. The text is positioned in the white area on the left.

1.0

INTRODUCTION

# Meet the Team

Partnered with Ariam Wolde-Giorgis at the Federation of Calgary Communities, five students from the University of Calgary's Urban Studies program will be working towards accomplishing and building a successful Activate YYC Proposal to the community of Braeside. See below for more details on the team!

## Viktor Chin

Working towards his Masters in Architecture, Victor Chin is currently completing his final year in the Urban Studies program with a minor in Architecture at the University of Calgary. Through his experience in developing a station area plan for the Inglewood-Ramsay Green Line station in Calgary, he has developed a strong understanding on policy, sustainable transportation planning, as well as place-making in local communities. With these concentrations, Victor aspires to be a part of developing cities in which enrich local communities, promoting healthier lifestyles and higher standards of living.



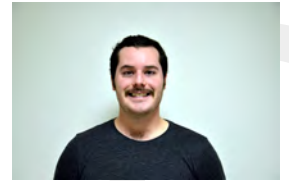
## Natalie Chung

Natalie is passionate for art which has inspired her to design affordable and sustainable homes. Working at a car dealership, she understands how Calgarians are highly impacted by cars as their main mode of transportation. She is enthusiastic about being able to work with the Federation of Calgary Communities, meeting and cooperating with new people while expanding her knowledge on urban development. Natalie hopes to build relationships with different people, understanding their needs, and applying them to her future architecture designs.



## Ross McKinnon

Ross McKinnon is a Calgary, Alberta native, in the final semester of his undergraduate degree in Urban Studies at the University of Calgary. His aspiration is to use the Urban Studies degree as a step towards pursuing a Masters of Architecture. Ross also spent 5 years playing for the University of Calgary Dinos Baseball Team. Outside of school, Ross spends his summers working at Stantec Architecture, having worked there the past 4 years. At Stantec, he has worked on a variety of architectural projects from Education, Government, and Sports & Recreation.



## Javier Putong

Having grown up for most of his life in Calgary, Javier Putong has seen his hometown change both physically and culturally which sparked his interest in urban planning and city development. He graduated with a diploma in Mechanical Design at SAIT and is currently in his last semester of Urban Studies at the University of Calgary. At SAIT, Javier developed technical skills as well as research and writing skills necessary at the University of Calgary that would benefit his interest in urban design. Javier has been involved in several volunteer groups in both the University of Calgary and the Calgary Public Library. Javier hopes that his interests would eventually lead to helping connect communities and encourage them to pursue their own passions and to stay active.



## Shirley Zeng

Shirley Zeng is an Architectural Technologist specializing in commercial architecture. Born and raised in Calgary, she has experienced a small-scale city develop into one of the largest cities in Canada. Her education on the role architecture plays on everyday living will be beneficial when paired with research on the processes and theoretical portions on city design and operation. As cities grow, green building and sustainable design are pertinent factors to consider in minimizing negative environmental impacts. Shirley is passionate about orienting sustainable design around healthier living spaces and a more significant sense of community.



# About us



2.0  
BRÄESIDE

# 2.1 ENGAGEMENT SESSION

The residential community of Braeside is situated in the southwest quadrant of Calgary. Development of the community commenced in 1965 on a site nearby Fish Creek Provincial Park and the Glenmore Reservoir. Today, residents may conveniently access amenities including the Southland Leisure Centre and a wide range of retail businesses. The Braeside Community Association is a non-profit organization which offers a variety of special events to promote community involvement. On October 17th, 2017, the association hosted an Engagement Meeting in which the Urban Studies team was invited to participate and become more familiarized with intricacies of the community.



At the meeting, the first engagement activity was through a participatory mapping method known as dotmocracy. Association members placed dot stickers on a map of the community, shown in Figure 1. Based on five categories, different colours of dot stickers were used to highlight community members' use of community space. The categories included:

- Areas you enjoy/valued spaces
- Areas that are unknown to you
- Areas you think could be better utilized
- Areas most beneficial for everyone to access
- Areas you feel the most community engagement



## 2.2 WHAT WE HEARD

Supplementary of the dots, participants wrote notes on the map and discussed with the Urban Studies team explaining the reasons for their dot placements. This portion contributed to the qualitative research on feelings and usage of community space. Through analysis of the map, we identify the community centre as a highly valued area where residents feel the most engagement within the community. We also recognize the most important issues include underused and uninviting spaces such as back-alleys, pathways, and under-developed park spaces found enclosed behind residents' homes.

The next method to our research was gathering qualitative and quantitative data through an online survey to expand our understanding of the community dynamic and closeness with neighbours. One survey question asked, "On a scale of 1-10, how close are you with your neighbours?" Most respondents of this question answered 4/10 closeness with neighbours. On the lower end of the scale, it can be interpreted that most residents do not feel connected with their neighbours. Additionally, the survey was important to gather information to understand what the residents would like to see more of in the community. Most responses centered around the desire for more activities and events to promote interaction and connectedness with residents through community engagement.



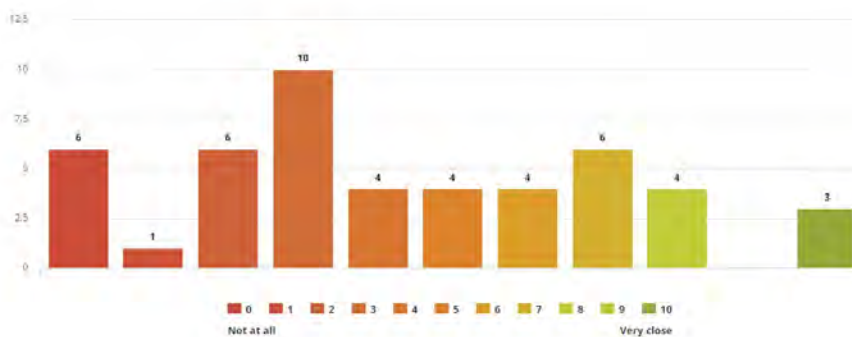
Through an on-foot site visit, discussions with community association members, dotmocracy mapping, and online survey results, the Urban Studies team develop a profound understanding on various concerns and desires of Braeside residents. Acknowledging the assets of the neighbourhood, such as the community centre and a variety of open spaces, the team envisions possible future projects as opportunities for increasing community engagement and interaction.



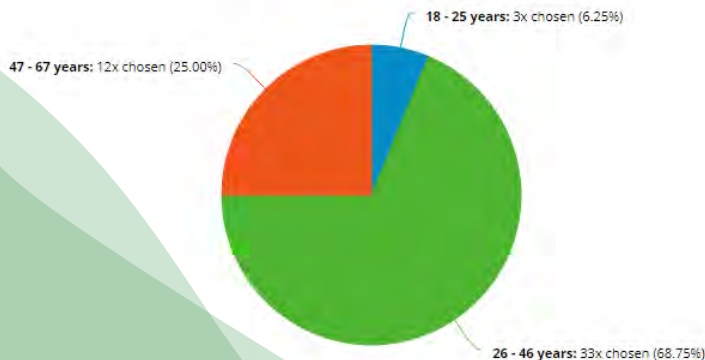


# 2.3 SURVEY RESULTS

A survey was put up to get input from residents of Braeside to give us a better understanding of previous engagement activities. The survey received a total of 49 responses. Responses show that from a scale of 1 to 10, rank 3 was selected the most. Therefore, the level of closeness between neighbours is not high.



Most responses received were from the age group of 26-46. The least responses received were from the age group of 18-25. Stemming from these results, the project proposed is targeted to promote engagement amongst the community that is suitable for all age groups.



Additionally, it was important to gather information to understand what the residents would like to see more of in the community. Most responses centered around the desire for more activities and events to promote interaction and connectedness with residents through community engagement.



3.0

Tactical  
urbanism

# 3.0 TACTICAL URBANISM

Tactical Urbanism is a process that works to improve community engagement in cities and to promote the interaction of people living in the same neighborhood through temporary, low-cost, pop-up structures or events that can possibly grow into something more given the right circumstances. Additionally, Tactical Urbanism not only seeks to promote interaction of residents in a community, but also improve the area around it as well. One of the ways that Tactical Urbanism is achieved is by engaging with a community and obtaining feedback from the residents. Tactical Urbanism projects can be as small as creating a community garden for residents, to a block-sized street market.



## Pop-Up Market

- Scalable summer event
- Local market that can feature an Arts & Crafts Sale, a Community Cook-Off, Live Entertainment and more
- Local vendors and residents coming together



## Interactive Artwork

- Community icon and branding on Braeside Drive
- Designed and painted by residents of Braeside
- People of all ages are allowed to paint on it
- Interactive art to provide a sense of community
- Promotes crosswalk safety



## \*Gathering Hub

- Provides an area for the community to come together
- Can be used all year round for seasonal events
- Built by community volunteers



# 4.0 Gathering Hub

# 4.1 PROJECT DETAILS

The Gathering Hub is an area where residents are able to come together for social gatherings. Regardless of weather conditions, members of the community can come together and use this space. A fire pit will be built along with a bench by volunteers from the community. Fire pit sets and materials to build a bench can be purchased at local hardware stores. The suggested area for the Gathering Hub is between the the community center and the skating rink. The location is in the middle of Braeside, which is accessible by many people in the community. During the winter, skaters can sit by the fire pit and interact with other members of the community. Whereas, the firepit can also be used in the summer for different types of activities. The Gathering Hub space is targeted to be usable by all ages to adhere to the diverse age groups in the community. This will be a great project to promote residents to gather and utilize the community facilities, as well as getting to know their neighbours.

# 4.2 PROJECT APPROACH

Volunteers will be required to put together the firepit and build benches for the Gathering Hub. Paint will also be provided for volunteers to use on the bricks and benches to add vibrancy and community branding. Painting the benches is highly recommended to protect the wood and to add a sense of ownership. Construction and painting is advised to occur during warmer seasons.

## ENGAGE

- identify Braeside residents' common desires and issues
- **project proposal based on community goals**
- highlight the purpose and project outcome
- \*inform community members of project**

## ESTABLISH

- agreement on specific goals and deliverables
- **sign-up sheet for volunteers:**
  - minimum **5** volunteers
  - note any relevant skills (construction/ carpentry/painting)
- \*build relationships**
- \*create work plan**

## IMPLEMENT

- **collaborate according to work plan**
- review and revise plan as needed
- **begin construction**
  - fire pit and bench assembly
  - volunteers to provide **hand saws** and **drill**
  - volunteers have the option to **paint brick/wood**

## COMPLETE

- evaluate and ensure work plan is complete
- **submit budget**

# 4.3 BUDGET

The following information are the requirements for the project. Please note that items such as a handsaw and drill must be provided by community volunteers. Additionally, the budget is subject depending on project needs.

Follow this link for access to spreadsheet file: <https://goo.gl/de7zb3>

Fire Pit	Price	Quantity	Store	Product Number/SKU	Total Cost (Including Tax)	Product Links	Description
Fire Pit Set (Earth Blend)	\$272.00	1	Home Depot	1000786035	\$285.60	<a href="https://www.homedepot.ca/en/home/p.earth-blend-firepit-kit.1000786035.html">https://www.homedepot.ca/en/home/p.earth-blend-firepit-kit.1000786035.html</a>	Do-It-Yourself Fire Pit Assembly Kit
Fire Pit Spark Screen (Super Sky)	\$79.99	1	Barbecues Galore		\$83.99	<a href="https://barbecuesgalore.ca/products/landmann-big-sky-firepit-spark-guard?variant=2049975873">https://barbecuesgalore.ca/products/landmann-big-sky-firepit-spark-guard?variant=2049975873</a>	Required as per City of Calgary Fire Pit Safety Guidelines
<b>Total Fire Pit Cost (Tax Included)</b>					<b>\$369.59</b>		

Bench	Price	Quantity	Store	Product Number/SKU	Total Cost (Including Tax)	Product Links	Description
Grip Rite P212STGD1 Star T-25 Bugle Head Coarse Thread Exterior Screw, 2-1/2"	\$11.25	1	Amazon		\$11.80	<a href="https://www.amazon.com/P212STGD1-Bugle-Coarse-Thread-Exterior/dp/B00467EH34/ref=as_li_ss_tl?srs=2593012011&amp;ie=UTF8&amp;qid=1448481854&amp;sr=8-1&amp;keywords=Star+T-25+Bugle+Head+Coarse+Thread+Exterior+Screw,+2-1/2%22&amp;linkCode=sl1&amp;tag=jayscustcrea-">https://www.amazon.com/P212STGD1-Bugle-Coarse-Thread-Exterior/dp/B00467EH34/ref=as_li_ss_tl?srs=2593012011&amp;ie=UTF8&amp;qid=1448481854&amp;sr=8-1&amp;keywords=Star+T-25+Bugle+Head+Coarse+Thread+Exterior+Screw,+2-1/2%22&amp;linkCode=sl1&amp;tag=jayscustcrea-</a>	1.1 lbs. of coarse thread exterior screws. This product has a lifetime guarantee against rust and corrosion, including when used with treated lumber
Proguard Treated Wood - 2x4"	\$5.58	24	Home Depot	1000100194	\$140.61	<a href="https://www.homedepot.ca/en/home/p.2x4x8-treated-wood.1000100194.html">https://www.homedepot.ca/en/home/p.2x4x8-treated-wood.1000100194.html</a>	Do-It-Yourself Assembly - <a href="http://jayscustomcreations.com/2013/06/free-plans-2x4-outdoor-bench/">http://jayscustomcreations.com/2013/06/free-plans-2x4-outdoor-bench/</a>
Wood Glue - 532 mL	\$8.47	1	Home Depot	1000708442	\$8.47	<a href="https://www.homedepot.ca/en/home/p.532ml-gorilla-wood-glue.1000708442.html">https://www.homedepot.ca/en/home/p.532ml-gorilla-wood-glue.1000708442.html</a>	Used to assemble the bench
Kreg SML-C250B-250 Blue-Kote Weather Resistant Pocket Hole Screws - 2 1/2", #8 Coarse, Washer Head	\$19.79	1	Amazon		\$20.78	<a href="https://www.amazon.com/Kreg-SML-C250B-250-Blue-Kote-Weather-Resistant/dp/B000VK3TES/ref=sr_1_1?ie=UTF8&amp;qid=1511804558&amp;sr=8-1&amp;keywords=kreg+blue-kote+screws">https://www.amazon.com/Kreg-SML-C250B-250-Blue-Kote-Weather-Resistant/dp/B000VK3TES/ref=sr_1_1?ie=UTF8&amp;qid=1511804558&amp;sr=8-1&amp;keywords=kreg+blue-kote+screws</a>	
<b>Total Bench Cost (Tax Included)</b>					<b>\$181.66</b>		

Accessories	Price	Quantity	Store	Product Number/SKU	Total Cost (Including Tax)	Product Links	Description
Rubber Mats	\$13.69	4	Rona	51106733	\$54.76	<a href="https://www.rona.ca/en/rubber-mat-73015017">https://www.rona.ca/en/rubber-mat-73015017</a>	Ensure accessibility for those on skates
Permit	\$0.00	N/A			\$0.00	<a href="http://www.caigary.ca/CSPS/ireh/pages/safety-tips/Safety-tips-home/Fire-pit-safety-tips.html">http://www.caigary.ca/CSPS/ireh/pages/safety-tips/Safety-tips-home/Fire-pit-safety-tips.html</a>	
Chip Brush 2 Inches 5 pack	\$7.26	1	Home Depot	1000738779	\$7.67	<a href="https://www.homedepot.ca/en/home/p.chip-brush-2-inches-5-pack.1000738779.html">https://www.homedepot.ca/en/home/p.chip-brush-2-inches-5-pack.1000738779.html</a>	
Paint - Red, Yellow, and Blue (25% off paint)	\$45.00	3	Cloverdale Paint		\$135.00	<a href="https://www.cloverdalepaint.com/covercoat-pro">https://www.cloverdalepaint.com/covercoat-pro</a>	Used by the community will paint the fire pit and bench
<b>Included)</b>					<b>\$197.43</b>		

**Total Cost of Gathering Hub \$748.68**



# 5.0 APPLICATION QUESTIONS

# 5.0

## APPLICATION QUESTIONS

### **How do you plan to communicate your project or event to the community?:**

Conveniently located within the community, the gathering hub will be used by Braeside residents to host community events throughout all seasons. This project will encourage people to engage in outdoor community activities while creating opportunities to walk within the community to spend time in the Gathering Hub.

### **How will this project/event encourage people to 'walk'?:**

Since the Gathering Hub will be located next to the community ice rinks, it will encourage residents to make use of these facilities more often. Additionally, seasonal events such as mini hockey tournaments in the winter is possible that involve the Gathering Hub for residents to come out and be more active.

### **How will this project/event encourage people to 'play'?:**

Located in between the Community Centre and the Braeside Rink, the gathering hub will be used as not only a resting area but also a social gathering place, where participants can sit, chat, and get to know people from their community. With the Gathering Hub being accessible year round to all ages, the hub will be in constant turnover bringing fresh faces to the area every day.

### **How will this project/event encourage people to 'be neighbourly'?:**

Using the Braeside Bulletin as well as the Braeside Community Association Facebook page, we hope to inform the community of the exciting project from the beginning of the application process all the way to the end of construction.



The background features a large orange triangle on the right side, a white triangle on the left, and a dark grey triangle at the bottom right. Faint, large-scale symbols like a dollar sign and a plus sign are visible in the orange area.

# 6.0 OBJECTIVES

# 6.1



## BENEFITS TO BRAESIDE

Braeside is a community with many opportunities and assets to follow ActivateYYC's vision of Walking, Playing, and being Neighbourly. The goal of this report is to propose ideas to improve community engagement for residents of the community.

As our focal project, we believe that the Gathering Hub presented in this report will serve as a foundation for further development and discussion on engagement within the community. The Gathering Hub can serve as a stepping stone for residents to become more active and neighbourly. In promoting the community to come together and be more neighborly, the Gathering Hub will include painting of different components such as the benches and fire pit. Being that painting will be for all ages, it will help promote interaction within the community.

Furthermore, the Gathering Hub will benefit Braeside in that it includes the possibility of holding community events that will get people in the neighbourhood involved. Above all, it is important that we continue to engage with the community throughout this process.



# 6.2 NEXT STEPS

job does not stop there. The next steps in helping the community build the Gathering Hub is ordering the materials required to build all the necessary components (fire pit, benches, etc) as well as finalising the cost of the project. Additionally, as The Gathering Hub will be a community project, volunteers will be asked to help with the construction. Participation is important in this phase as part of assembling the Gathering Hub would also include painting and decorating (if necessary) the benches and concrete blocks that will make up the fire pit. Furthermore, the season will also need to be decided for when to begin construction in this phase. Once construction of the Gathering Hub is complete, the endless possibilities of seasonal events are available for the community. All of this will be done while continuing to engage with the community to determine what is in their best interest for the Gathering Hub.

Head on over to <https://www.judgify.me/ActivateYYC> and select the green “Submit Entry” button

Entries Deadline  
05-Feb-2018 11:59 PM (GMT -7:00)

**ActivateYYC**  
Walk, Play & Be Neighbourly

**SUBMIT AN ENTRY**  
If you're a new user, please [click here](#)

To support, organize and administer these grants, The Federation of Calgary Communities has partnered with The City of Calgary and Walk21 to introduce the **ActivateYYC** program to local communities!

October 17th, 2017

First Community Engagement Session

November 21st, 2017

Proposals given in presentation to Braeside Community Association

February 5th, 2018

ActivateYYC Application Due

Application will be completed and submitted by Braeside Community Association Board Members. Please see grant application template in Appendix.

March, 2018

VOLUNTEER SIGN-UP

Sign-up sheets will be handed out by Braeside Community Association Board Members. Some volunteers may require some sort of carpentry experience.

March - April 2018

Materials to be ordered, and purchased

Links to materials are provided in the budget.

May 2018

INSTALLATION

Volunteers and Board Members will assemble the bench and fire pit.



7.0  
APPENDICES



[Home](#) > [Bylaws and public safety](#) > [Calgary Fire Department](#) > [Fire safety and prevention](#) > Fire Pit Safety

## Fire Pit Safety



Backyard fire pits, as well as outdoor fire places, wood burning ovens or Chimene must meet Calgary's bylaw standards for safety and enjoyment, as well as your neighbours.

Always check if a Fire Ban is in effect before starting a fire.

**Call 311 to report a complaint about a backyard fire pit.**

**Call 9-1-1 to report an out of control fire in a fire pit.**



### Rules for fire pits

1. Backyard fire pits should be built into ground, on brick or stone, or in a fire proof container. Portable fire pits may be used on a deck as long as they sit on brick or stone, and not directly on your wooden deck.
2. Fire pits must be at least two metres away from your property line, house, garage or fence.
3. Fire pits must **NOT** be under any trees, branches, plants or other materials that can catch fire.
4. All fires in your fire pit must be kept to a reasonable size; 1 metre high and wide. A **mesh screen or 'spark guard'** is now required in order to reduce the spread of sparks.

**embers and sparks from wood-burning fire pits. The openings in the mesh screen must not be greater than 1.24 cm across.**

5. Only burn clean, dry firewood. **Do NOT burn:**
  1. Wood that is painted, treated or contains glue or resin
  2. Wood from a different location, region or province
  3. Wet or green/fresh cut wood
  4. Yard waste (cut grass or leaves)
  5. Garbage
  6. Rubber or plastic
  7. Furniture
6. Always have a way to put out the fire close to your fire pit. Easy options are your watering hose or a bucket of water.
7. All fires in your fire pit must be continually supervised.

***You can be fined, up to \$5,000, for not following Calgary's fire pit bylaws.***

## Fire pit hours

Fire pits may only be used:

- Between 10 a.m. and midnight, Monday - Friday; or
- Between 10 a.m. and 1 a.m., Saturday and Sunday.

## Consider your neighbours

- Smoke from fire pits can cause adverse health effects in some people. Be aware of your neighbours that may be negatively impacted by exposure to smoke from outdoor fire pits and follow the [bylaws related to smoke](#).
- Before using your fire pit, familiarize yourself with optimal wind conditions and take precautions to prevent smoke from disturbing your neighbors.
  - High wind speeds may send smoke long distances or pose a fire hazard.
  - Low wind speeds won't easily disperse smoke and can contribute to poor air quality.
- Placing a metal grill/screen on top of the fire pit reduces the flame's size and helps prevent sparks and embers from escaping and igniting nearby materials.
- Be aware of the amount of noise you are making and be sure to follow the [noise bylaws](#). Quiet hours are between 10 p.m. and 7 a.m. Monday to Saturday and between 10 p.m. and 9 a.m. on Sundays and Holidays.

## Burn it where you buy it

Firewood from different locations, regions or provinces can spread unwanted pests and diseases like Dutch elm disease. The firewood you chose has an impact on the health of our local trees. Always remember, burn it where you buy it.


**Share this page**

» [Home Safety Program](#)



### Submission Details

#### PROJECT/EVENT DETAILS

Category: \*  

Project/Event Name: \*

What type of activity is this?: \*

What Ward will this take place in?: \*   
*Not sure? Use this link to find your Ward: <http://www.calgary.ca/citycouncil/Pages/WardBoundaryMap.aspx>*


Project/Event Neighbourhood or Community: \*

Will your project/event take place on public or private land?: \*

Approximate Address of Project/Event : \*

Please provide a 'street view' link showing the proposed location of your project/event.: \*   
*i.e. <https://www.google.ca/maps/@51.0586417,-113.9932923,3a,75y,55.29h,88.12t/data=!3m6!1e1!3m4!1sw1lwiBRK2Bp2Z64SW4zcqg!2e0!7i13312!8i6656>*

In what season will this take place?: \*

Planned Date of Project/Event : \*  

How long will the project/event run?: \*   
*i.e. 4 hours, 2 days, etc.*

Will your project/event use volunteers?: \*

How many people do you think will participate in your project/event?: \*

Is this the first time you have done this project/event?: \*

Have you seen this done in another city?: \*

What organization will host this project/event?: \*

Please provide a link to *i.e. <https://calgarycommunities.com/>*

the organization.:

Please list your handles or username for your social media accounts (Twitter, Instagram etc.):

*Instagram, Twitter etc.*

Does the organization have liability insurance that will cover the project/event?: \*

*Please Note: an incorporated group must host this activity for insurance and reimbursement purposes. If unsure, please contact your insurance company*

Did you speak to a microgrants person about this application?: \*

**PROJECT/EVENT APPROACH**

Please describe the project or event. (What will you be doing? Who will be involved? Any additional partners?): \*

How will this project/event encourage people to 'walk': \*

How will this project/event encourage people to 'play': \*

How will this project/event encourage people to 'be neighbourly': \*

How do you plan to communicate your project or event to the community?: \*

Give us a sense of your project/event timeline?: \*

*i.e. planning > implementation > wrap up > feedback form*

Do you have all the information you need on bylaws, permits, licenses and/or approvals in order to complete your project/event?: \*

What is your project/event clean-up plan?: \*

*i.e. how will your team ensure your site is put back they way you found it?*

**PROJECT/EVENT BUDGET**

Please provide a detailed budget for this project/event. Include what you will spend money on and how much.: \*

Categories to address: 1) Materials & Supplies 2) Permits 3) Promotion 4) Facilitation/Professional Expertise 5) Food & Refreshments 6) Other

Do you have other funding sources?: \*

ActivateYYC Microgrant Amount Requested: \*

**FINAL CONSIDERATIONS**

I agree that my project or event will be free and open to the public. No entrance fee of any kind will be charged to my participants: \*

 Yes

I understand that all ActivateYYC microgrants are on a reimbursement basis and that a final feedback form including proof of expenses (ie. receipts) and photos of my project/event will be required before I receive payment: \*

 Yes

I agree to submit my feedback form within 30 days of project/event completion: \*

 Yes

I will obtain the required permits, licenses, and photos to implement project/event prior

 Yes

ActivateYYC (<https://www.judgify.me/events/mysubmission/2092>)



**Entries Deadline**

06-Feb-2018 10:29 AM (GMT +3:30)

Victoria ...

content described above may be included in, copied, distributed and/or shared in whole or part by means of various print or electronic media by the Federation of Calgary Communities, Friends of the Federation and The City of Calgary: \*

<input checked="" type="checkbox"/> Submit	<input checked="" type="checkbox"/> Submit & Add New
<input checked="" type="checkbox"/> Save as Draft	<input checked="" type="checkbox"/> Cancel