

PROSPECTIVE BOARD MEMBER OVERVIEW

2022

DEADLINE FOR APPLICATION: APRIL 22, 2022



Thank you for considering a board position with The Federation of Calgary Communities (The Federation). This leaflet is meant to provide a brief overview of what you might expect if you become a director.

WHO ARE WE?

Our origins start with Calgarians coming together in the 1900s to offer social and recreational opportunities for neighbours. As Calgary grew, communities did the same, and began forming community associations in the 1920s.

By the 1950s these volunteer-run organizations began facing common issues and found they needed support from an organization who understood them and could help them.

We are that organization.

We are the Federation of Calgary Communities!

WHO DO WE SERVE?

It all starts at the community level.

We serve more than 230 small non-profit organizations, including the 152 community associations.

Every day these volunteer-run organizations are positively impacting Calgarians and shaping our city.

While we have evolved and grown as a non-profit since we formed in 1961, we remain committed to serving over 20,000 community volunteers.

WHAT DO WE DO?

We support, train, and celebrate community leaders and volunteers. We provide the education and tools they need to continue making Calgary a great place to live, work, and play. We advocate for them and recognize the community volunteers making a difference in our city.

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We build
**community
leaders.**

We give
grassroots
organizations
the **tools to
thrive.**

We support
more than
**20,000
volunteers** who
are shaping our
city.
But **we can't
do it alone.**

Be part of it!



STRATEGIC DIRECTION

Priority: Positioning

Goal: Strengthen the Federation's position within the sector as a capacity builder, trusted support, and respected voice for community-based non-profits

Priority: Meeting Members Evolving Needs (Service Alignment)

Goal: Provide a diverse range of opportunities for our members to improve their knowledge, connect with other organizations and access our programs and services in ways that meet their needs.

Priority: SUSTAINABILITY (Operational excellence)

Goal: Ensure the necessary human, financial, and technical resources meet evolving member needs.

WHY SHOULD I CONSIDER BEING A BOARD MEMBER?

Non-profits board need people will skills, like those you might bring. They also need people with passion, time and a desire to give back. Being on the Federation's Board will broaden your community service experience. Serving on a nonprofit board is a major commitment, and prospective board members should know what is expected of them before signing on. At the same time, board membership can offer advantages that few other forms of service can.

SO WHAT'S IN IT FOR YOU?

Here are just a few of the opportunities available to you as a board member:

- Gain a sense of belonging and accomplishment
- Gain important skills by enhancing life-long learning
- Expand your network
- Impact the broader Calgary community
- Contribute to a cause you care about in a strategic manner
- Define your own benefits – at the Federation we want to make sure that you get something back from your volunteer commitment.

WHAT IS REQUIRED OF ME?

Authority and Responsibility

The Board of Directors is the legal authority for The Federation of Calgary Communities. As a member of the Board, a Director acts in a position of trust for member non-profit associations and is responsible for the effective governance of the organization.

Time Commitment

To be a Director you will be required to volunteer about 6 - 8 hours per month. If you sit as an executive member of the board (President, Vice President, Treasurer or Secretary) the requirement is around 8 – 10 hours per month.

Requirements

Requirements of Board membership include:

1. Commitment to the objects and work of the organization.
2. Lending your knowledge and skills in one or more areas of governance, legal, policy, accounting, urban planning, organization development, marketing/communications, personnel, and advocacy.
3. Participation on committees – at least one in addition to the board meeting.
4. Attendance at monthly Board, Committee, Annual, Special, & General Meetings.
5. Support of and attendance in special events & fundraising activities.
6. Participating in the financial support of The Federation of Calgary Communities by giving or by getting.

Term

Directors are elected by the membership at the Annual General Meeting but are recruited through a Nominations Committee process. Directors serve for a two-year term, up to six years. Directors may be released from their duties, by resigning, or in accordance to The Federation of Calgary Communities' bylaws.

Skills sought for 2022

Currently, the board is seeking people with accounting (CPA designation required), urban planning, and fundraising/social enterprise. Candidates with change management, strategic planning and innovation will also be prioritized.

HOW DO I GET INVOLVED?

If you would like to be considered, email your resume to board@calgarycommunities.com. We have a nominations committee that will review your resume, short list candidates and then, if selected, sit down with you to explore the opportunity in greater detail. Thanks again for your interest; we look forward to hearing from you!

The Federation is committed to a culture of inclusiveness, equality, and diversity. We encourage applications from all individuals regardless of gender, race, heritage and physical and mental abilities.
