



FEDERATION OF  
CALGARY COMMUNITIES

# EXPLORING COMMUNITIES: #COMMUNITYCOLLABS

The Federation of Calgary Communities (the Federation) is partnering with the Urban Studies class from the University of Calgary to offer a community program called *Exploring Communities*. *Exploring Communities* focuses on implementing placemaking projects through engaging the board of directors of community associations and identifying assets unique to each community.



## WHAT IS COMMUNITY COLLABS?

This year's theme for *Exploring Communities* is Community Collabs - placemaking projects to turn spaces into places. Funded by the Friends of the Federation, community associations will receive between \$500 and \$1,000 to experiment with projects and events that motivate residents to celebrate their community. Projects are encouraged to take place between April and August 2019.

## WHAT IS YOUR ROLE?

Community associations will guide students in creating a placemaking project idea that addresses issues and opportunities for your community. The students will work with your board to think of Community Collabs project ideas, and will present their work during your March board meeting. There will also be a Pitch Night event, where a selection committee will grant either \$500 or \$1000 for you to implement the project.





## WHAT TO EXPECT:

### NOVEMBER

The Exploring Communities application is due on November 30.

### DECEMBER

The selection committee selects four community associations to participate.

### JANUARY

Students begin class and learn about CAs, engagement, and the project.  
The Federation has a logistics phone call with a board member (15 minutes)

### FEBRUARY

**Session 1:** 30 minutes of board meeting time required. The students meet and engage with the board on values and interests. The students facilitate engagement to learn more about the community. They then create a survey to be sent to the broader community.

### MARCH

**Session 2:** 30 minutes of board meeting time required. The students present their project idea and recommendation. The board will offer feedback on the project.

The students will complete their final report and share with the CA and the Federation. This will be an opportunity to prepare for Pitch Night.

### APRIL

**Pitch Night.** Two representatives from CA attend the event in early April at the Federation office (2 hours). Students pitch their project ideas to a panel of judges, who award the top picks \$1,000 each and the runners-up \$500 each.

### BEYOND APRIL

Commitment to implement the project as funded on a reimbursement basis.





## STAKEHOLDER COMMITMENT:

It is important for the community association, the Federation, and the University instructor to be committed to *Exploring Communities* so that the program is carried out successfully. This means that all stakeholders ensure that they can meet the meeting requirements and commit to open communication.

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### THE COMMUNITY

- Endorses the program and provides support during planning (ex. communications and logistical help).
- Commits to timely communication with the students and Federation.
- Meets with the Federation to discuss logistics and the purpose of the program.
- Commits to implement the project as funded.

### THE FEDERATION

- Facilitates the project as a whole.
- Commits to timely communication with the other stakeholders.

### THE UNIVERSITY

- Coordinate student projects that incorporate community information.
- The Instructor commits to timely communication with the other stakeholders.

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Projects are encouraged to take place soon after the completion of the winter 2019 semester and must be completed by August 31, 2019.

Questions or comments? We are always happy to help.  
Contact **Ben** at [planning@calgarycommunities.com](mailto:planning@calgarycommunities.com)

