

# Community Q & A

## You Asked Us:

What is the Societies Annual Return and why do I have to submit it?



## Answer:

All Incorporated Associations must submit the Societies Annual Return Section 26(2) of the Societies Act states “A society shall each year, on or before the last day of the month immediately following its anniversary month, make a return to the Registrar.

To comply with the filing requirements under Section 26(2) you must:

- Provide a listing of all officers and directors of your society, Complete mailing address
- Position held
- An authorized officer must date and sign the return in the space provided.
- There is no charge for the filing of your Society’s annual return.

An Association may dissolve voluntarily or can be struck off Corporate Registry’s active records if they do not file their required annual returns.

Please note that if you have received a notice indicating you have been struck from the records, a number of other things may also happen: You will be operating as an unregistered entity and your insurance may be invalid, placing all liability on individual Board members; you would not be eligible to apply for grants as you must be a registered society, your membership in the Federation would be in jeopardy ; you would not be in compliance with your City of Calgary Lease or License of Occupation, if you utilize municipal land.

After sending the form in, copies of the completed form should go in your records, One sent to the City through your CRC and one sent to the Federation.

## GET engaged! deadlines

Submissions accepted until 4 p.m. on the following dates:

Issue	Deadline
April .....	March 17
May.....	Apr 21
June.....	May 19
Sept.....	Aug 18

For details, please visit our website [www.calgarycommunities.com](http://www.calgarycommunities.com)

## Federation Staff & Services

Executive Director	Leslie Evans
Urban Planning	Bob van Wegen Taryn Hayes
Community Relations	Brendan Murray
Member Services	Catherine Halkett
Reception	Lori Winder
Bookkeeping	Raid Nazzali Vince Ma
Financial Audits & Accounting	Heidi Brauer,CMA Cary Day, CA Sophie Kahtkar Linda Lin Vivian Zhou Mary Chen Yang Wang

## Federation Sponsors

### Platinum



### Bronze



### Friends of the Federation



### Gifts in Kind



### Board of Directors

President	Bob Lang
Vice President	Robin Elford
Secretary	Neil Hughes
Treasurer	Ned Shillington
Director	Kendrick Charles
Director	John Wakoluk
Director	John DeRinzy
Director	Melanie McDonald
Director	Peter Rishaug
Director	Bill Scott
Director	Andrew Walcott
Director City Liaison	Pam Meunier